Fees Policy

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السلام عليكم

Dear Parent / Guardian,

Annual Fees: We calculate fees annually (based on **39 weeks of Lessons**) and not on a weekly or monthly basis. Fees payment will be divided into MONTHLY & ANNUAL Direct Debit Payments. All parents will be sent an online link - based on the number of children – to fill out their bank details – you can also fill out the form in our office. Based on our annual fees parents will be paying **£3.27** per hour **(£13.10 per week)**. When compared to the amount one pays for worldly learning (National Curriculum tuition and driving lessons), the amount is very small.

Contract

By filling out the online Direct Debit form all parents agree to the following:

1. Parents to fill out the online form for direct debit payment of **11 months**.
2. If a student is absent, payments will not be refunded however it is the responsibility of the Student / Parent to collect Homework for that week. You may also send your child on the alternative day (Saturday for Sunday students, and Sunday for Saturday students.
3. If students are going on holiday then parents must speak with the teacher to collect Homework for the weeks that will be missed – there will be no refund.
4. Once your child/ren join the madrasah they **must** complete the academic year
5. However, if you do want to take out your children mid-year then this can only take place with
    a. A **notice 2-4 weeks** before the end of term to our **admin department** – so that students on the waiting list can be given a chance. Only following that we will cancel the D/D.
    (This is the same during any Covid-19 Lockdown period whilst the lessons are online)
    b. *Please confirm with admin our Term Dates as they are changing regularly due to Cov-19*
    c. *Also the Fees during the Covid-19 period have been decreased considerably.*
6. If your child/ren are away for more than 2 weeks **without** our admin team being notified then their place will be given to students on the waiting list.
7. If you **do not** wish to pay via direct debit (via GoCardless online platform) then the cash / cheque payment per child is **£50 p/m**

FEES PLAN FOR DIRECT DEBIT PAYMENTS

Number of Children	Admin & Books Fee	Annual Admin Fees (Continuing Students)	MONTHLY FEES 1st of every month	ANNUAL FEES
One	£30 each child	£13.75 each child	£46.48	£485
Two	£30 each child	£13.75 each child	£92.96	£970
Three	£30 each child	£13.75 each child	£131.50	£1350
Four or more +	£30 each child	£13.75 each child	£43.50 each child	-

GOCARDLESS