

# Fees Policy

## Updated: August 2022

السلام عليكم

Dear Parent / Guardian,

**Annual Fees:** We calculate fees annually (based on **39 weeks of Lessons**) and not on a weekly or monthly basis. Fees payment will be divided into MONTHLY & ANNUAL Direct Debit Payments. All parents will be sent an online link - based on the number of children – to fill out their bank details – you can also fill out the form in our office. Based on our annual fees parents will be paying **£3.27** per hour (**£13.10 per week**). When compared to the amount one pays for worldly learning (National Curriculum tuition and driving lessons), the amount is very small.

### Contract

By filling out the online Direct Debit form all parents agree to the following:

- Parents to fill out the online form for direct debit payment of 11 months.
- If a student is absent, payments will not be refunded however it is the responsibility of the Student / Parent to collect Homework for that week. You may also send your child on the alternative day (Saturday for Sunday students, and Sunday for Saturday students).
- If students are going on holiday then parents must speak with the teacher to collect Homework for the weeks that will be missed – there will be no refund.
- Once your child/ren join the Academy they must complete the academic year
- If you do want to take out your children mid-year then this can only take place with
  - A **notice 2-4 weeks** before the end of term to our admin department – so that students on the waiting list can be given a chance. Only following that we will cancel the D/D.  
(This is the same during any Covid-19 Lockdown period whilst the lessons are online)
  - Please confirm with admin our Term Dates as they are changing regularly due to Cov-19
  - Also the Fees during the Covid-19 period have been decreased considerably.
- If your child/ren are away for more than 2 weeks without our admin team being notified then their place will be given to students on the waiting list.
- If you **do not** wish to pay via direct debit (via GoCardless online platform) then the cash / cheque payment per child is **£50 p/m**

### FEES PLAN FOR DIRECT DEBIT PAYMENTS

Number of Children	Admin & Books Fee	Books & Resources Fee (Continuing Students)	MONTHLY FEES 1 <sup>st</sup> of every month	ANNUAL FEES
One 👤	£30 each child	£12 each child	£46.48	£485
Two 👤 👤	£30 each child	£12 each child	£92.96	£970
Three 👤 👤 👤	£30 each child	£12 each child	£131.50	£1350
Four or more 👤 👤 👤 👤 +	£30 each child	£12 each child	£43.50 each child	-

GOCARDLESS